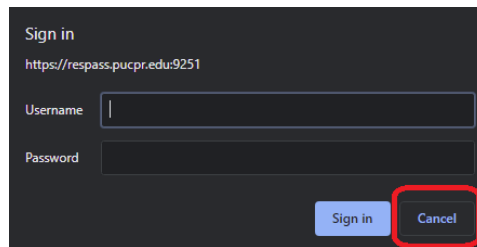


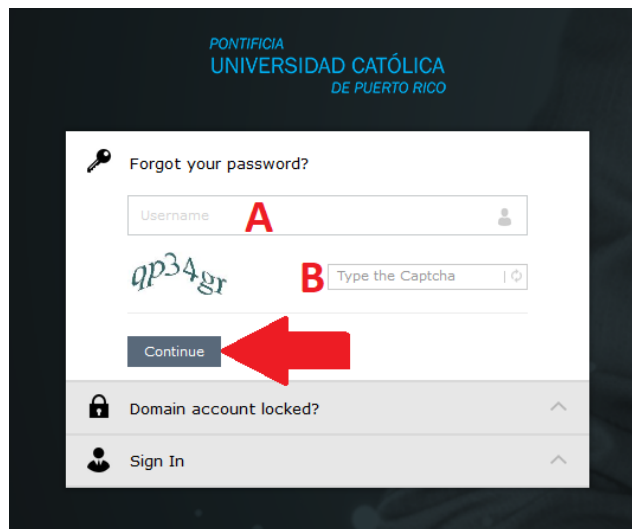
PASOS PARA EL RESET DE CONTRASEÑA DE DOMINIO

1. Navegue a <https://respass.pucpr.edu:9251/authorization.do>.
2. Si se le presenta un recuadro pequeño en la parte superior de su pantalla, favor cerrar el mismo.



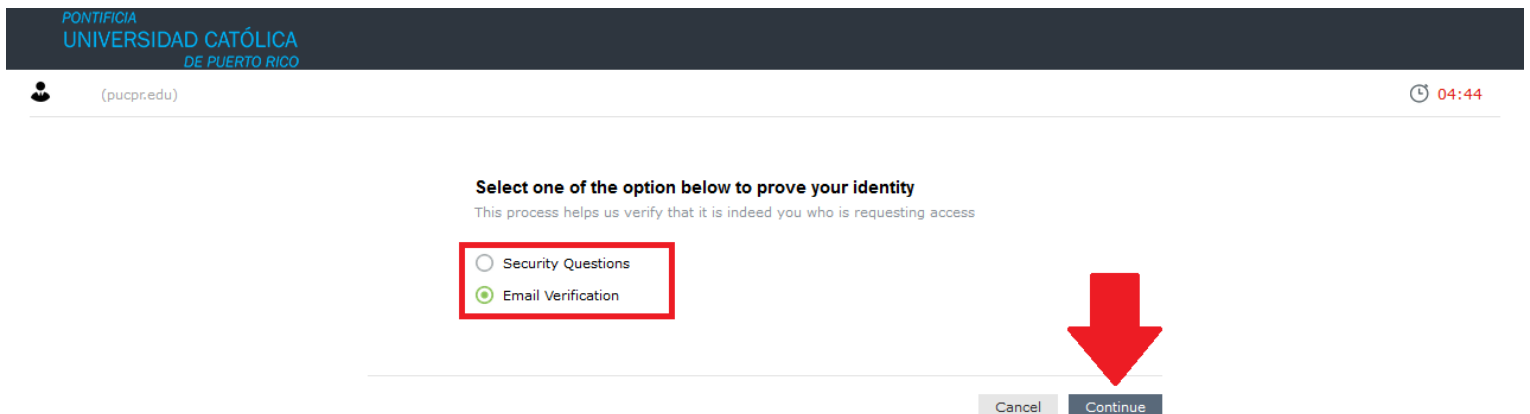
A dark-themed 'Sign in' dialog box with the URL 'https://respass.pucpr.edu:9251'. It contains fields for 'Username' and 'Password'. At the bottom right, there are two buttons: 'Sign in' and 'Cancel'. The 'Cancel' button is highlighted with a red square.

3. Ingrese su nombre de usuario (el que utiliza para usar las computadoras y WiFi, **sin el @pucpr.edu**) [A], ingrese el código Captcha que se le presenta [B] y haga clic en **“Continue”**.



A screenshot of the password reset form for the Pontificia Universidad Católica de Puerto Rico. The form has the title 'Forgot your password?' and includes a 'Username' field with a red 'A' next to it, a Captcha field with a red 'B' and the text 'Type the Captcha', and a 'Continue' button. A large red arrow points to the 'Continue' button. Below the form are links for 'Domain account locked?' and 'Sign In'.

4. Seleccione el método de validación por email (Email Verification) y haga clic en **“Continue”**.



A screenshot of the identity verification screen. At the top, it says 'Select one of the option below to prove your identity' and 'This process helps us verify that it is indeed you who is requesting access'. There are two radio button options: 'Security Questions' and 'Email Verification'. The 'Email Verification' option is selected and highlighted with a red box. At the bottom right, there are 'Cancel' and 'Continue' buttons. A large red arrow points down to the 'Continue' button.

Tendrá cinco (5) minutos para completar la validación por medio de su email institucional.

5. Seleccione su email institucional [A] y haga clic en **“Continue”**. Esto enviará un código de validación a su email, el cual deberá proveer en la próxima pantalla.

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DE PUERTO RICO

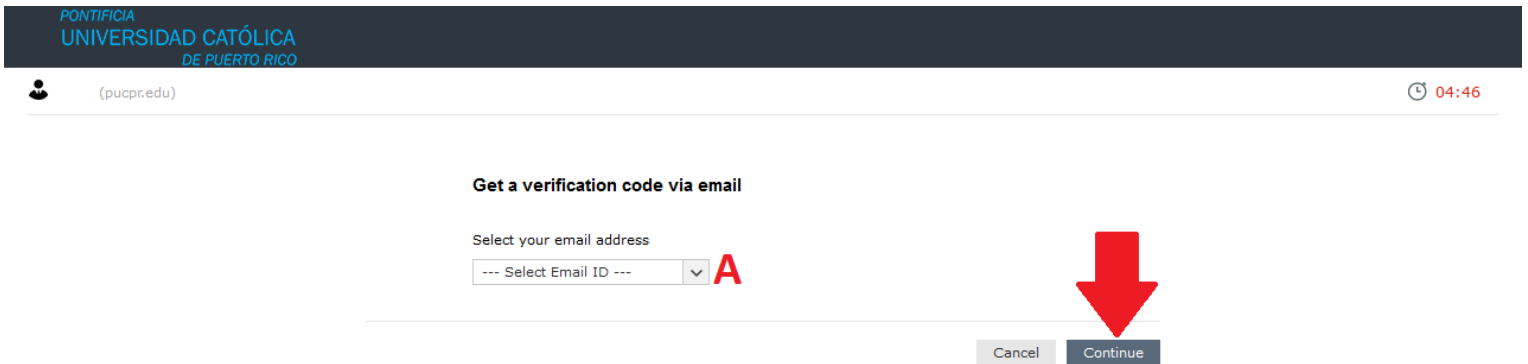
(pucpr.edu) 04:46

Get a verification code via email

Select your email address

--- Select Email ID --- **A**

Cancel Continue



6. Ingrese el código de validación que recibió en su email institucional [B] y el código Captcha [C] que se le presenta en pantalla, culminando el proceso con un clic en **“Continue”**.

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DE PUERTO RICO

(pucpr.edu) 04:50

Verification code has been sent to **@pu***.edu

Once you have received the code, Please enter it in the textbox below

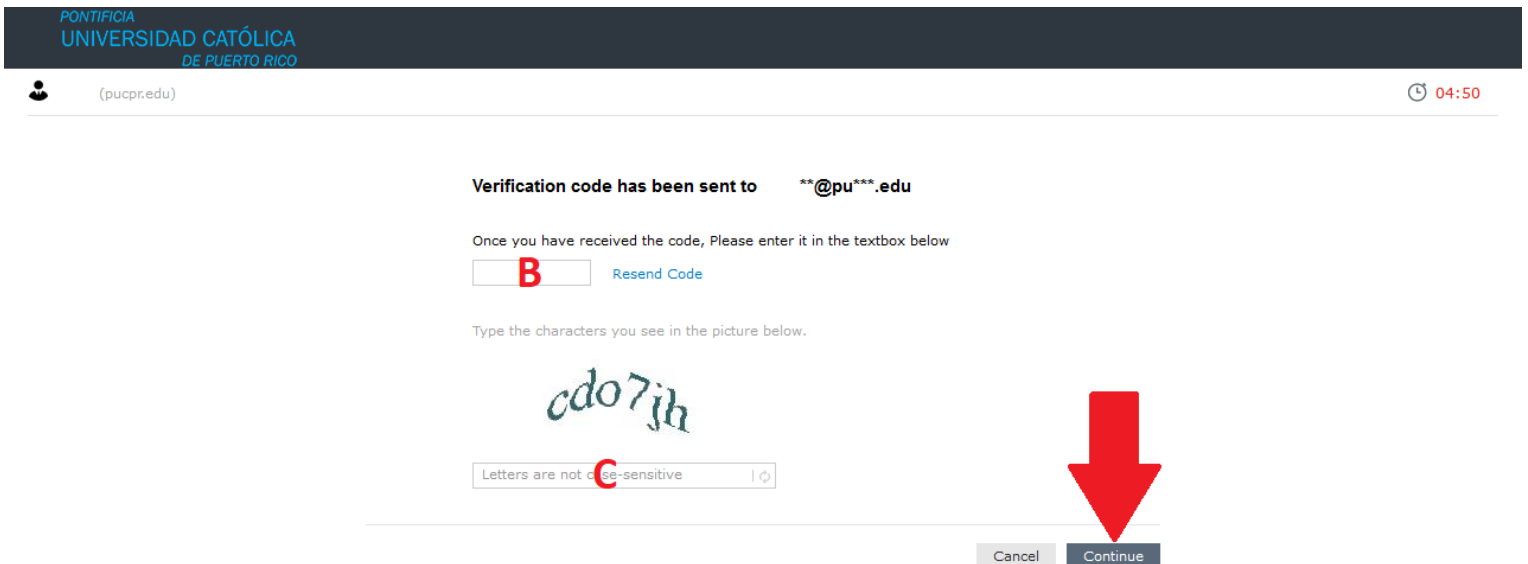
B Resend Code

Type the characters you see in the picture below.

cdo7jh

Letters are not case-sensitive **C**

Cancel Continue



7. Ingrese la nueva contraseña que desea utilizar [A], confirme la contraseña nueva [B], ingrese el código Captcha [C] y haga clic en **“Reset Password”**.

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(pucpr.edu) 04:51

Reset Password

* New Password **A**

* Confirm New Password **B**

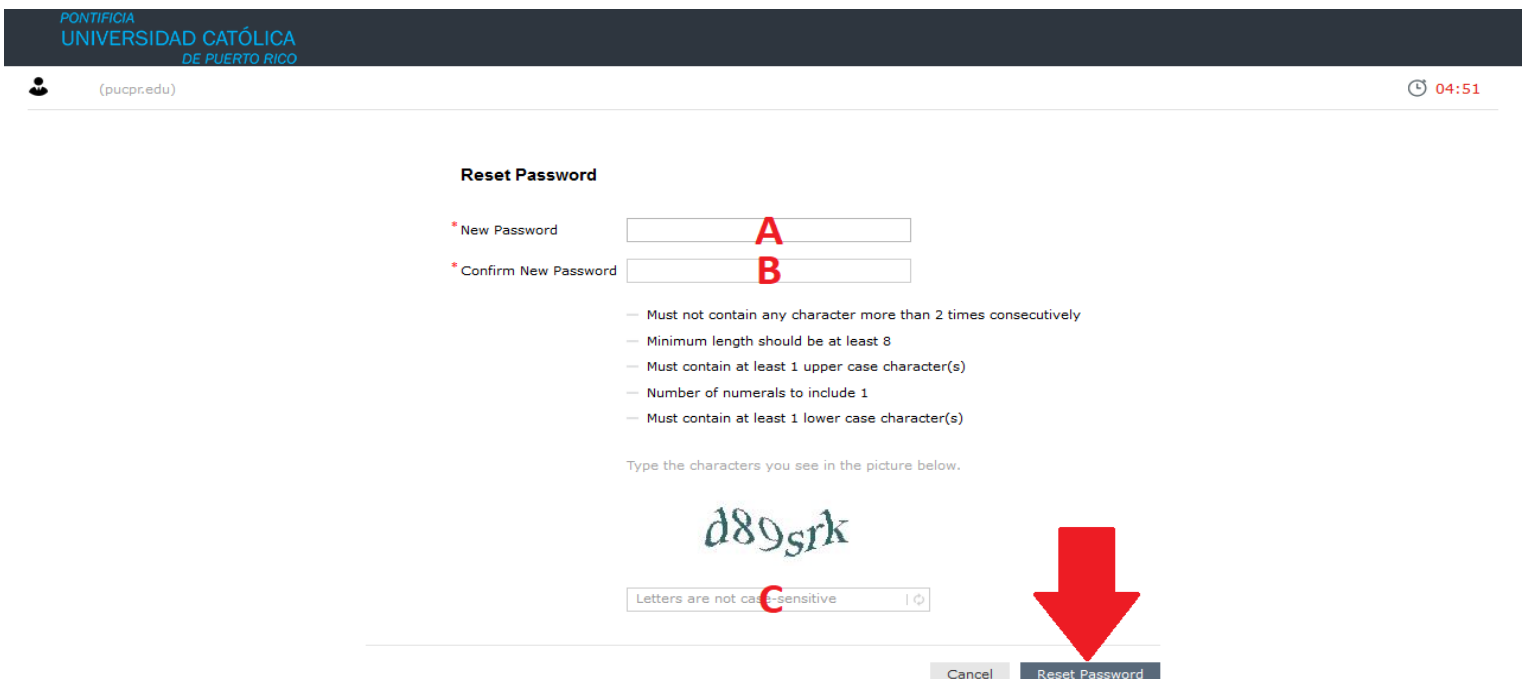
- Must not contain any character more than 2 times consecutively
- Minimum length should be at least 8
- Must contain at least 1 upper case character(s)
- Number of numerals to include 1
- Must contain at least 1 lower case character(s)

Type the characters you see in the picture below.

d89srk

Letters are not case-sensitive **C**

Cancel Reset Password



8. Espere unos segundos en lo que se procesa su petición; recibirá una notificación en pantalla y por correo electrónico cuando culmine el proceso.



(pucpr.edu)

✓ Password reset successful for the following account(s)

- - pucpr.edu

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